



# UNITED STATES ARMY CONTRACTING COMMAND, EUROPE

## SECTION 508 Training

To register for this training click on the following link and follow the instructions listed;

[www.section508.gov/](http://www.section508.gov/)

- 1)Click "Register for 508 Universe"
- 2)Complete Registration Form, Press "Enter"
- 3)Email containing you Username and Password will be sent to email you provided.
- 4)Click "Login" or if needed, follow instructions on email to "Login to 508 Universe"
- 5)Click "508 Training Course" located under "My 508 Universe"
- 6)Click "Micro-purchase and Section 508(15 Minutes)"
- 7)Click "Enter Web Base Course"; Click "Micro-purchase and Section 508(15 Minutes)"
- 8)Complete course
- 9)Once completed Click "View Transcript" located under "My Account"
- 10)Click "View Certificate", then Print certificate and attach to Application Packet

**The training MUST be taken by all new cardholders, approving officials, billing officials and agency program coordinators. The training is mandatory and must be completed before cards will be issued or duties assumed.**

**If you need assistance contact the GPC A/OPC at RCO Wuerzburg at DSN 351-4216.**